

BUILDING PERMIT APPLICATION

FEE \$ _____ TOWN OF _____ PERMIT# _____
Property Address: _____ Tax Parcel #: _____

Owner or Representative		Contractor Contact Person
Name:		
Mailing Address:		
City/State/Zip:		
Contact Phone(s):		
Email:		

Proof of Insurance: Contractor GL _____ W-Comp/DBL/NYPFL (C-105.2 & DB-120.1) _____ or Exempt CE-200
Purpose: ☐ Erect ☐ Addition ☐ Repair ☐ Alteration ☐ Demolish ☐ Solid or Fossil Fuel Heating Appliance/Vent Install
☐ Excavation ☐ Grading ☐ Occupy ☐ Move ☐ Manufactured Home ☐ Other: _____

Lot Size: _____ # of Dwelling Units _____
Building Area: _____ Estimated Cost: \$ _____ # of Stories/Max Height: _____
Is the location of the proposed work to be in a flood plain? Yes _____ (Flood Plain Permit Required) No _____
Description of Proposed Work or Structure:

Truss Design, Timber, Engineered Wood if used and/or Engineer Stamp Required (Over 1500sqft)? _____ Yes _____ No
Architect/Engineer Name: _____ Address: _____
Phone #: _____ License #: _____

I hereby certify that: The above information is true to the best of my knowledge and the work to be done under this Building Permit will meet the requirements of state and town laws, including the Fire and Building Code's regulations; all appropriate insurance is carried and that all workers are covered by Workmen's Compensation Insurance; (certificate of which is herewith filed with this application); the Code Enforcement Officer (CEO) will be notified to complete the following inspections: 1) Site grading and preparation **BEFORE** and **AFTER** each concrete structure is poured including but not limited to the footer, frost wall, foundation walls, and slab. 2) Water abatement and or drainage measures prior to backfill to finish grade 3) Framing 4) Building systems including underground and rough in. (3rd party electrical inspection required) 5) Installation of Heating appliance and vent or chimney 6) Fire resistant construction and/or penetrations of fire rated assemblies 7) Energy Code Compliance 8) Final inspection upon completion of construction authorized by this building permit; and the building or work done will not be sued or occupied until a Certificate of Occupancy/Compliance is issued

Any changes to this application, plans, specifications, and/or other documents upon which this permit was issued will be filed with CEO and approval received from the CEO prior to the commencement of such change of work.

Permission is hereby granted to the CEO or authorized representative, upon showing proper credentials, to enter the above premises or buildings during reasonable working hours to discharge their duties.

Date: _____ Owner or Representative _____

Code Enforcement Use Only:	
Construction Type: _____	Occupancy Classification: _____
Inspections to complete: _____	
Building Permit Granted: _____ Yes _____ No (Reason for not): _____	
Date: _____	Code Enforcement Officer: _____